

Super Sleuth Summer Camp

June 12-18, 2023, 1:00-4:00 pm
(Training Day Sunday, June 11, 12:30-3:30 pm)

Applications for:

- **Counselor-in-training (CIT): entering grades 7-10**
- **Junior Counselor (JC): entering grades 11-12+**

We hope you will consider being a part of All Souls' Super Sleuth Summer Camp! Being a CIT/JC will be a fun and rewarding experience for any youth that enjoys children and is willing to work hard as a member of our Summer Camp team. All CITs/JCs will be able to receive special training, performance evaluations, and a letter of recommendation, and have the opportunity to make new friends, be a part of a great team, and make a difference in their community.

Please fill out the forms that are included in this packet and **submit your completed paperwork**, including your letter of reference (if you have not worked our camp previously) **by May 1, 2023**.

CITs need to include a check for \$25 for your supply fee (Camp T-shirt and daily snacks). Due to the added responsibilities and expectations placed on JCs, their fee is waived. Paperwork can be turned in to Shannon Boston, at the main church office.

Please know that we can work with you if a scholarship is needed. If you have any questions, please email sboston@AllSoulsChurch.org.

Please keep this page for reference and return the following pages after completion by May 1.

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CIT/JC JOB DESCRIPTION

Major Function

- Assistance in the implementation of summer recreational events and activities with a group of children at All Souls

Minimum Qualifications

- CITs/JCs must be eligible to enroll in 7-12 grade for 2022-2023 school year.
- CITs/JCs should have some experience working with children and some knowledge of various recreational/educational activities.
- CITs/JCs must be responsible and interested in having fun engaging the campers.
- CITs must pay a \$25 supply fee or contact Shannon Boston for scholarship information.

Specific Duties

- CITs/JCs are required to attend training and assist in setting up for Camp on Sunday, June 11, 12:30-3:30 p.m.
- CITs/JCs need to arrive by 12:30 pm and be prepared to stay until 4:30 pm each day of camp.
- CITs/JCs will be assigned to a group, area, or leader to assist in the instruction of camp activities.
- Gather materials, set up equipment, lead certain activities, and assist with facility maintenance and cleanup.
- Inform staff of any behavior problems with campers, but never discipline campers.
- Maintain a positive attitude toward campers, staff, peers, and adults.
- Inform staff of any safety problems or damaged equipment/facilities.
- Perform related work as assigned.

General Guidelines

- CITs/JCs always lead by example. Be a positive role model for all campers.
- CITs are not expected to be in charge of campers unless it is an emergency situation.
- CITs/JCs should speak with a positive tone. Never yell at or scold campers; inform the group leader of all discipline problems.
- CITs/JCs must stay with their assigned group leader at all times unless directly excused for a break or specified task.
- CITs/JCs should maintain fairness and respect between campers in all activities.
- CITs/JCs must always use appropriate language and behave appropriately. Profanity and horse play are not permitted during camp.

Space is limited in this program. Individuals will be selected based on the following criteria:

- Demonstration of maturity, enthusiasm, and a desire to help
- Amount of experience with children and recreation activities
- Extra-curricular involvement and experiences
- All paperwork is accurately completed and turned in on time.

Medical Release & Field Trip Authorization

Must be completed & signed annually by a parent or guardian.

I, _____ (name of parent or guardian), am the parent or legal guardian of _____ (child's name). I give my consent for them to participate in any and all events, activities and field trips sponsored and endorsed by All Souls Unitarian Church (All Souls) during the period from June 1 to October 31 the following year of the date of the signing of this document.

I give my consent and authority for the All Souls staff and designated adult volunteers to take action to help ensure the safety, health and welfare of my son/daughter/ward. I also empower and authorize the All Souls staff and designated adult volunteers to authorize medical personnel, physicians and hospitals that they select to provide all medical care and treatment, including but not limited to hospital tests, emergency surgical care, pathology, radiology, anesthesia, surgery, injections and prescriptive drugs for the health of my child. I understand that I am responsible for any charges incurred. I also authorize the release of any and all information necessary to provide for the medical care and treatment.

I acknowledge that by participating in All Souls sponsored events my child/ward may be involved in activities occurring both on and off church property, during both day and evening hours, occasionally involving overnight stays, requiring transportation by motorized vehicles, involving the preparation and consumption of food and involving the use of tools, equipment, fire and other materials. I further acknowledge that by participating in All Souls related activities, my child/ward may become involved in recreational and sporting activities, including but not limited to hiking, climbing, bicycle riding, rafting/canoeing, frisbee, laser tag, yoga and bowling. Accordingly, I acknowledge that participation in All Souls sponsored activities involves certain dangers and risks and may expose my child to hazards of bodily injury and property damage.

In recognition of these risks and in consideration of my child/ward being allowed to participate in and benefit from these All Souls sponsored events, I agree on behalf of myself and my child/ward to release, waive and disclaim any and all liabilities of, or claim against All Souls, its officers, board members, staff, agents, servants, employees and all persons volunteering services without charge to transport, supervise and/or chaperone my child/ward while participating in such All Souls sponsored activities, including but not limited to any and all liabilities or claims for personal injury, property damage, court costs, attorneys' fees and interest, however caused or accrued as a result of my child/ward participating in such All Souls sponsored events.

I understand that this document is valid for all of the current church year, unless revoked in writing and delivered to the business office of All Souls. I further understand that it is my responsibility to keep current information contained in the records held in the church office including, but not limited to, my address, phone number, emergency contact and insurance information.

While All Souls Unitarian Church has put in place preventative measures to reduce the spread of COVID-19 and other infectious diseases, by coming to the church you assume the risk that you and/or your child(ren) may be exposed to or infected by COVID-19 and other diseases and you, on your own and on behalf of your children, release, discharge, and hold harmless the church, its employees, agents, and representatives, of any and all claims related to COVID-19 and other infectious diseases.

A photocopy of this consent form shall be as binding as the original.

Signature of Parent or Legal Guardian

Date

Signature of Witness

Date

Describe any medical conditions or special needs, including medications and allergies, that your child has that you believe that the All Souls staff and volunteers should be aware of to better provide his or her care:

Emergency Contact other than parent/guardian _____

Phone numbers _____

Medical Insurance Carrier _____ Policy # _____ Group # _____

Insect Repellant & Sunblock Release: I agree that All Souls may apply Sunscreen and/or insect repellant as activities warrant. Signature of Parent of Guardian: _____

I agree that All Souls may use photographs or video recordings of my child for use in promotional materials.

Signature of Parent of Guardian: _____

CIT/JC Application and Agreement

CIT/JC Applicant's Full Name Pronouns

Date of Birth Age (on June 11, 2023) Grade (fall 2023) T-Shirt Size

Applicant's Email Applicant's Phone Number

Parent/Guardian Name Parent/Guardian Email

Parent/Guardian Day Time Phone Number Home Address

I, _____, agree to serve, if accepted, as a volunteer CIT/JC with All Souls Summer Camp Program during the week of June 12-16, 2023, from 12:30 AM to 4:30 PM and attend training on June 11, from 12:30-3:30 pm.

I further agree that:

1. I will demonstrate appropriate behavior and sportsmanship when interacting with campers, parents, staff, and peers.
2. I will follow the instructions given to me by the church and camp staff.
3. I understand that this is a volunteer position and that I am not entitled to wages, health insurance, or other benefits.
4. I have read and understand the CIT/JC job description and enthusiastically agree to perform the duties therein to the best of my ability.
5. I understand that if my work performance or behavior is found to be unacceptable, I may be suspended from my position.
6. I understand that completion of this application for the Volunteer CIT/JC Program does NOT automatically assure me a position in this program.

CIT/JC Applicant's Signature Date

Please answer the following questions completely.

1. List the qualities you have that would make you a good Camp Counselor.

2. What do you like most and least about school?

3. Describe your experience working with children.

4. Describe your experience with summer camps.

5. What do you feel are two important qualities that a person must possess to be a positive influence on children?

6. Why do you want to be a CIT/JC at All Souls Summer Camp?

7. With what age group(s) would you prefer to work?

References:

List 2 references (give name and phone number). References should be from school, employment, church, civic or community groups. Do not include relatives.

1. _____
name/phone
2. _____
name/phone

- Please include a letter of reference with your completed application if this is your first time working at an All Souls Summer Camp.
- CITs, please include your \$25 registration fee with the application.